

Overseas Travel Request Form

Please ensure you complete both pages and return to
CEC@manawanui.org.nz

Individualised Funding can help you go away overseas with your support worker to assist you and ensure your needs continue to be met whilst on holiday. Please provide information below to assist us in processing your claim.

We aim to have a response to you within 2 working days. Though if your travel exceeds 21 days we do require Whaikaha approval which can create additional delays in our response to you.

If you have any questions about this form, please call the CEC Team on 0508 462 427 or email CEC@manawanui.org.nz

General Information

Application Date:	
Agent Name:	
Customer Name:	
Support Worker Name(s):	
Travel Dates:	
Total Number of Days Overseas:	
Destination(s):	
Reason for Travel:	

Estimated Costs

Please ensure to provide quotes for each of these estimations. We understand that costs can fluctuate, please discuss with us if you have any concerns. Please note, we can only pay for your support workers hours/meals, no costs for yourself are able to be covered under IF funding.

Projected Cost of Support Hours:	
Projected Meal Cost for support worker:	
Total Estimated Costs:	

Budget Questions

How many fortnights are remaining in your current allocation?
What is your back up plan for support should the Support Worker become unavailable during this trip?
Is there any additional information that we should be aware of?